

Lancaster School District
PSIS Site Chair
Expectations and Responsibilities

The PBIS Site Chair will support the site staff in implementing Positive Behavioral Interventions and Supports with fidelity.

Expectations and Responsibilities:

Professional Development

- Attends and participates in PBIS trainings and professional development sponsored by LACOE and/or the Lancaster School District
- Attends and participates in monthly Chair meetings

Communication and Collaboration

- Communicates with District PBIS coaches
- Recognizes, supports, and uses effective team meeting processes
- Ensures equal distribution of roles and responsibilities in school PSIS teams
- Assists in communication with administrators, families, students, staff, and community members regarding data and PBIS plans
- Attends and participates in school based PBIS Team meetings and ensures team meets regularly
- Communicates PBIS activities and data at staff meetings and via online communication
- Communicates with parent groups (including, but not limited to, SSC, ELAC, AAAC)
- Networks with other site chairs, district coaches and County Coordinators

Implementation of PBIS

- Works to ensure that culturally responsive PBIS is implemented with fidelity at the school site
- Assists with equitable process for on-going problem solving in site PBIS implementation
- Ensures expectations are taught, reinforced, and monitored at the school-wide level
- Coordinates school celebrations/boosters
- Facilitates monthly Tier 1/Universal Team meetings, including creating an agenda and minutes
- Coordinates the completion of assessments and creates Action Plans to strengthen PBIS implementation for all Tiers (ex Tiered Fidelity Inventory, Self-Assessment Survey, etc).

Data Collection and Analysis

- Assists in data collection/analysis and evaluations of the program
- Assists with PBIS data collection in school (ex walk-through tool and academic data)
- Disaggregates data and leads teams in activities to examine hypotheses
- Performs other related duties as assigned

The PBIS Site Chair will receive a \$1,500 stipend. One half of the pay will be issued in January and the remaining half will be paid in July.